



**Clark County Park District  
Regular Monthly Board Meeting  
November 19, 2020  
6:00 p.m.**

- 1. Call To Order**
  - a. Commissioner Richards called the meeting to order at 6:00p.m.
- 2. Roll Call**
  - a. Commissioners in attendance were Roy Sweet, Jana Williamson, Jeff Trefz, Jeff Wallace, and John Richards.
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
  - a. Wallace motioned to approve the agenda with the move of Payment of Bills to after New Business. Trefz second. 5 ayes, 0 nays. Motion carried.
- 5. Approval of Minutes**
  - a. Regular Monthly Board Meeting Minutes 10/15/20
    - i. Sweet motioned to approve the Regular Monthly Board Meeting Minutes dated 10/15/20. Williamson second. 5 ayes, 0 nays. Motion carried.
- 6. Public Comment**
  - a. None
- 7. Director's Report**
  - a. Tippett reported that he was forced to close the bathroom at the dam. This is at least the 3<sup>rd</sup> or 4<sup>th</sup> time they have vandalized this bathroom. This time they broke the sink and tore the place up needlessly. Rather than argue it, he will give a couple of keys to the key players so when they go riding if they need the bathroom they can open it up. Other than that it will remain closed. We have not replaced the sink yet, we just haven't gotten to it.
  - b. Tippett commented that Banning Engineering contacted him again just to let him know that they are working on the silt project and getting it together for us. We should see some movement on that pretty soon. They are going to send us a price list and see exactly how far we want them to go.
  - c. Chase Environmental contacted us and the EPA reported some additional contamination where we took the tank out of the ground for the old fuel dock. They filled out the paperwork and he signed it and notarized it and sent it back to them. They want to dig back into the ground and see if they can get it all out. They didn't give them any idea as to what was contaminated just that there was still some contamination that they need to look at.
    - i. Wallace asked how they discovered that to which Tippett responded that they come every so often and do a core sample.
  - d. Tippett commented that it is not on there, but the Nature Cabin is coming around real nicely. They have the steel on it all the way around. They are



cutting in the electric this morning and the water is in there, they just haven't turned it on yet.

- e. Wallace asked in regard to the cameras, were they able to dial those in better so that they will pick up faces to which Tippet responded yes. They were surprised to see on the boat ramp camera that they have on the boat ramp, there is people who come down there at 3 and 4 in the morning and party like there's no tomorrow. They pick up all their stuff, throw it in the garbage can, and away they go several times throughout the month. It's kind of funny to see, it records everything.

## **8. Old Business**

- a. None

## **9. New Business**

- a. Discussion and Vote Sackrider Invoice over budgeted cost to be placed in contingency
  - i. Tippet commented that Sackrider, after we had approved the budget for this year, sent us out their notice of intention and they were up \$400 to \$12,400. He had brought it to the Board earlier and they had said when we do our adjustments, we would move it out of contingency. He totally forgot about it until he got the bill.
    - 1. Wallace motioned to move \$400 from the contingency account to the audit account to pay for the increased invoice from Sackrider. Richards second. Sweet aye, Williamson aye, Trefz aye, Wallace aye, Richards aye. 0 nays. Motion carried.
- b. Discussion and Vote Bolin Invoice for fuel dock settled monies out of contingencies.
  - i. Tippet commented that if they remember he brought them a bill of approximately \$3,600. He was able to finally sit down with Bolin's and hash it all out, they cut about \$1,200-\$1,400 off of that bill. He doesn't have anywhere to put it so he is asking to pay it out of contingencies. It was approved on last year's budget. Wallace clarified that the bill is in there tonight, the Bolin Enterprises bill for \$2,487, is that the one to which Tippet responded yes.
  - ii. Williamson asked exactly what that was for to which Tippet responded that when they moved the Fuel Dock over there were some additional charges. We finally got a bill for \$3,600 and it wasn't right and we weren't paying it until they made it right. They finally got together and got it squared away.
  - iii. Wallace clarified that Tippet would like for them to allow for this bill to be paid out of contingency to which Tippet responded yes.
  - iv. Wallace motioned to move the amount of \$2,487.18 out of contingency fund for the payment of the bill from Bolin Enterprises, Inc. Williamson



second. Williamson aye, Trefz aye, Wallace aye, Richards aye, Sweet aye. 0 nays. Motion carried.

- c. Discussion and Vote of QuickBooks Data Recovery and Protection expense to be placed in contingency
- i. Tippet commented that we had a problem with QuickBooks and we called support to alleviate our problem and get us back up and they dug into our back up data, and our back up data was corrupted. We bought the gold package and we thought we were covered. They said this was a whole different coverage and we were not covered and it cost \$1,199.99 for us to fix this so that your back up data will match your entry data. We went back and forth on it, he had it in the computer maintenance in that line item but it completely dried out his computer maintenance. If something were to go wrong with a computer right now, we wouldn't have any money to fix it. He is asking the Board to put it into contingency so that he would have some money left in computer maintenance in case another problem was to occur. He doesn't expect any, but he didn't expect this one. Williamson clarified that we are running Enterprise to which Tippet responded yes.
  - ii. Wallace clarified that Tippet is asking for the amount of \$1200 to be moved from contingency to computer maintenance to which Tippet responded yes. Wallace asked if this was annual to which Tippet responded that it is so they will have to budget this so that it doesn't happen again. We will literally have to call QuickBooks monthly to make sure there isn't a problem, make them look and all that. Obviously we were not too happy about this happening, we thought we were covered when we went with this and we were not totally covered.
  - iii. Sweet asked if they do this, what does it take contingency down to to which Tippet responded that we had \$30,000 in contingency and we have spent a little over \$4,000 out of it.
  - iv. Wallace clarified that they were able to recover the corrupted data to which Tippet responded yes.
  - v. Wallace motioned to move \$1,200 from the contingency fund to the computer maintenance fund to offset the cost of the QuickBooks Data Recovery Expense. Sweet second. Trefz aye, Wallace aye, Richards aye, Sweet aye, Williamson aye. 0 nays. Motion carried.
- d. Discussion and vote on Bids for Steel Docks
- i. Tippet stated that he has not opened them yet so he will be opening them there to read them to the Board. These are the old docks that they took out of the water. We took what we wanted to keep and the others we put up for auction.



1. Justin Spitler bid on a total of 10 docks, the highest bid being \$181 and the lowest at \$76.
  2. Lawrence Gravel bid on 10 of the docks, their highest bid was \$102.75.
  3. Evan Tingly bid on 14 docks, his highest bid was \$200.
  4. Chad Weber bid on 3 docks, \$25 each.
  5. Jason Bryan bid \$3 on every dock.
  6. Wallace asked if they could look at the bid on each dock and Tippett asked if he wanted them to do that right there. Richards stated to let Tippett do it.
- ii. Richards motioned to accept the highest bid on each individual steel docks with a term of payment of 30 days or the dock will go to the next highest bidder. Wallace second. 5 ayes, 0 nays. Motion carried.

#### **10. Payment of Bills – Discussion and Vote**

- a. Wallace asked what the M & K Excavation and Contracting invoice was for to which Tippett responded that was the tank that we put in out at OHV.
- b. Wallace asked about Wholesale Drainage to which Tippett responded that was for pipe that collapsed under the road. We bought the pipe for it, it is sitting out back. Believe it or not, people are still moving around in the campground so we are going to give them a couple of weeks. The road is already cut so we will take it out and replace it. They are going to end up having to replace this other large culvert, too. Kenny actually went into the pipe and it too is rotted out in some spots so we are going to end up replacing it as well. That is a 36" pipe so it will be more. Sweet asked how long they are to which Tippett responded that this one is just under 87' and it's 24", and the other one will need to add about another 20' onto that. Sweet asked if they were corrugated to which Tippett responded that they are. We are putting in dual walled corrugated plastic pipes. That is IDOT's specifications.
- c. Wallace motioned to pay the bills in the amount of \$45,045.13. Richards second. Wallace aye, Richards aye, Sweet aye, Williamson aye, Trefz aye. 0 nays. Motion carried.

#### **11. Executive Session 5ILCS 120/2**

- a. Richards motioned to table Executive Session. 5 ayes, 0 nays. Motion carried.

#### **12. Committee Reports**

- a. Campers – None
- b. Lake Management – None
- c. Finance – None
- d. Policy – 1/22/20
  - i. Williamson reported that they met and that it is moving along.

#### **13. Adjourn**

- a. Sweet motioned to adjourn. Richards second. 5 ayes, 0 nays. Motion carried.



b. Meeting was adjourned at 6:18 p.m.