



**Clark County Park District  
Regular Monthly Board Meeting  
November 18, 2021  
6:00 p.m.**

- 1. Call To Order**
  - a. Commissioner Richards called the meeting to order at 6:00 p.m.
- 2. Roll Call**
  - a. Commissioners in attendance were Joey Ewing, Randy Blankenship, Roy Sweet, Jeff Wallace, Jeff Trefz, and John Richards. Also in attendance were Executive Director Jeff Tippett and Office Manager Danielle Brown.
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
  - a. Blankenship motioned to approve the agenda. Ewing second. 6 ayes, 0 nays. Motion carried.
- 5. Approval of Minutes**
  - a. Regular Monthly Board Meeting Minutes 10/21/21
  - b. Sweet motioned to approve the Regular Monthly Board Meeting Minutes dated 10/21/21. Wallace second. 6 ayes, 0 nays. Motion carried.
- 6. Public Comment**
  - a. None
- 7. Director's Report**
  - a. Tippett commented if you drive down the new section of the boat ramp, you will see the new deck and pergola have been completed. It came out pretty nice. He thinks it will help out quite a bit when people are putting their boats in and such. They said that one half of the OSLAD boat ramp has been completed and the other half has been excavated and is ready for concrete, they will be coming in to form it out soon.
  - b. Tippett commented that the new drainage system in A section is actually installed, we were just short one pipe. We got the pipe today now they will backfill it tomorrow and let it sit for a couple of months.
  - c. Tippett commented that additional maintenance continues throughout the closing season. Right now, we are painting the inside of buildings and anything that needs painted we are painting and fixing some window sashes and general maintenance.
  - d. Tippett commented that the Amended Budget has been approved and is available for viewing.
  - e. Blankenship asked if the water was drained out, is it off to which Tippett responded yes, it is off.
  - f. Ewing asked if everything went good with the A section to which Tippett responded yeah, they didn't have too many problems. Ewing asked if they are



still taking that to the ditches right, did we cut the ditch to which Tippet responded that they cleaned the ditch out and then what is going to happen is they are going to come on the roadside of it when it dries up and they will groom everything down to the ditch. Ewing commented but they will still need to saw cut the road there by the dump station and lower everything to which Tippet responded that at this point, that is what he is thinking, it is a little high. Ewing commented that he knows that is up out of the ground. He was out last Thursday.

#### **8. Payment of Bills – Discussion and Vote**

- a. Wallace motioned to approve the bills as they are presented to them in the amount as of 11/10/21. Ewing will second. Ewing aye, Blankenship aye, Sweet aye, Wallace aye, Trefz aye, Richards aye. 6 ayes, 0 nays. Motion carried.

#### **9. New Business**

- a. Discussion and Vote NRCS Grant for Dam Assessment
  - i. Tippet commented that they have been awarded a \$24,000 grant, we haven't received it. It has to do with the Mill Creek Watershed and Dam #1, it will probably take 10 years to complete. We met with Matt Roberts, he is the engineer for this whole project, and it involves the other ones also. He is going to be emailing us with instructions to sign up for easy fed grants. Once this account is set up and we are physically awarded the money, we have 12 months to complete the assessment. We have one quote for the assessment, and it is \$25,000, Banning, but we will go out to bid on it. It is just a more comprehensive assessment, and it will take about a year to complete the dam assessment. We will find out what our weaknesses are and our strengths and what we need to do. Once the assessment is complete and if repair or modification is needed then we apply for the next step which is the watershed plan. We will actually redo this book to fit out watershed and it will actually take two years to complete. It will involve engineers, CCPD, NRCS, MMCD, and the public, all of the watershed people. We will have things like 3 public hearings. It is basically a feasibility study on the entire lake. There can be 5 different outcomes, decommission the dam, repair, modify, install and construction. The team will get it down to 2 choices which at that time the park will get to evaluate what is economically feasible option for the lake. This watershed process is 100% funded. Then we move on to the design phase. We will decide what we are going to do, where we are going to do it and after that we go on to the construction phase. The construction phase we can do something like silt ponds, we can do something about erosion, if we need to rebuild the dam, whatever we need to do. The construction phase is a 65/35, NRCS will give us 65% and we pay 35%, but that can be in kind. We can use our equipment, our



labor to complete the process. There will also be funding available for upstream members so they will talk to the farm ground folks and implement erosion control also. It is going to be quite a process but in the long run he thinks that they are in good shape with this one.

- ii. Blankenship asked what about the other watersheds to which Tippet responded they are getting the same thing, just a lesser amount. They were awarded \$20,000 for dam #3 to be assessed.
- iii. Ewing asked when you say assessed, isn't that what we have been doing to which Tippet responded that is a visual assessment, they will go into great depth and do measurements and make sure that everything is the way it is supposed to be and if it isn't they will tell us. Like that erosion in the overflow, they will figure it all out and tell us how it is supposed to be. Ewing commented so it is not just for the structure of the dam it includes the contributories as well to which Wallace commented like the emergency spillway and the other Tippet responded that is the way that he understands it, it is everything to do with Dam #1. Dam #1 is a high hazard dam because of the height and the amount of water that is behind it. Ewing commented that they have to start the process with the assessment and then that will lead into the watershed plan to which Tippet responded yes and then will lead into the construction. Ewing asked so this is just for our dam here to which Tippet responded it is for all of them, 1 through 9. Ewing commented that it would be the Conservancy District's say to which Tippet responded that we are not a park of the Conservancy, but we are a part of the watershed plan. Ewing commented that we are a part of the Conservancy District because we are a part of the tax funding from the Conservancy District for this funding don't we to which Tippet responded the way that he explained this to him is that we are not a part of that District. They keep us in there because we are structure 1, but we don't have to be in it. Wallace commented that we get like \$641 from them for the dam. Ewing commented that we receive taxation dollars from the conservancy or something like that. Tippet commented like he explained it to me was that they don't have to, they choose to. Wallace commented that he has come up with the argument that we are a water control structure as well as a recreational structure, so we do have 1,000's of acres that we are controlling the flooding in so we should still get some money.
- iv. Wallace commented that Tippet had mentioned that we are going to get \$24,000 to which Tippet responded that the quote came in at \$25,000 to do the dam assessment. Wallace asked but what was the funding to which Tippet responded \$24,000. Ewing clarified to be used in one year to which Tippet responded 12 months from the date that they give it to



- us. Wallace clarified that \$24,000 is 100% without us matching to which Tippet responded that is 100%.
- v. Sweet commented that Tippet said that there were 3 different levels of things that will tell us what to do to which Tippet responded that there are 5 different possible outcomes. One is to decommission the dam, which we can't do, another is repair, modify, erosion proof it, and to be honest the last one he missed. It is one of 5 outcomes that we can decide to do. Once we get done with our watershed program, it will come down to two of them, the team will pick out two of them, and the Board will help decide which one of them they decide to do. It might be silt ponds and erosion control, but we will get to decide what to do. That one will be a big one.
  - vi. Ewing commented that even though they assess our dam, it is in pretty good shape, we have Banning, and we have replaced the beams at the spillway and this and that and fixed the trees that were growing on the side of it, so he thinks for the most part, we have Banning come out and look at it from a structure point, he thinks that we are in pretty good shape.
  - vii. Wallace asked if Tippet brought up the point that they had sent divers down to which Tippet responded yes, but it didn't seem to make a difference. We were talking about the valves and he told him that we are very apprehensive about exercising our valve and the NRCS guy said then don't. There should be no reason that we ever open the valve.
  - viii. Sweet commented that he is not trying to argue that point, but he doesn't understand why you would build something for no reason to which Tippet agreed.
  - ix. Wallace asked so when is the next meeting with NRCS to which Tippet responded not for a while. We start the process.
  - x. Ewing asked if we do move forward with this grant, do we have a deadline to file for the \$24,000 to which Tippet responded we have already filed, and it has been granted to us. Ewing commented so it is sitting there waiting for us to pull the trigger on it to which Tippet responded yes. Wallace commented that they need to make sure that they appropriate for it in the budget.
  - xi. Wallace motioned to accept the NRCS grant in the amount of \$24,000. Blankenship second. Blankenship aye, Sweet aye, Wallace aye, Trefz aye, Richards aye, Ewing aye. 6 ayes, 0 nays. Motion carried.
- b. Discussion and Vote Change Reservation Service to My Sites RV
- i. Brown commented that for the last couple of years we have looked at different systems to switch to. We currently use Campground Master. It is a great reservation system but there are some manual adjustments



that we have to make to our sales. It is not very user friendly, but we hadn't found anything that would allow us to reserve boating plus the camping plus the fuel, etc. However, we ran into My Sites which is an online, cloud-based park management system that accepts booking, online payments as well 24/7 directly with our website, we can manage our bookings online as well. The best part is that it doesn't cost us anything. It is \$3 per reservation that the customer would pay online or walk in. There are no monthly fees, there is no annual fees, there is no hidden fees. The only fees that we would incur would be the credit card processing, which they have a specific processor that they like to use only because they have never had any issues with them. Their contract with My Sites says that they have to beat our current gateway person that we use. Currently, we have paid \$919 for Leisure Interactive which is our online reservation system, plus we pay 3% per reservation and so far, it has been roughly \$20/month. It does integrate with QuickBooks, which was a huge thing for us. A couple of other positives, you can use it on computers, cell phones, tablets, which gives us so many more options. For example, at the fuel dock, they will have the ability to rent boats from down there, do the fuel charges, that information will be online as well on the reservation system. They will be able to save documentation such as a boater's driver's license on file, so the boater doesn't have to show up with a driver's license if they are planning on charging on account. We can have our leases within the system as well, sign in online too.

- ii. For leases we put in their boat registration information. It gives us a lot more options when it comes to retaining information and it takes away a lot of paperwork itself. There is also a waiting list program in the system. Currently, our waiting list is an excel spreadsheet, it has been a pain for many years. It is an automated system; it puts it in for the date put on the waiting list. As soon as something opens up, it automatically notifies us, it turns it into a different color, that way it is easier for us to find and fill that site. They do have a red flag system as well. The best part of that red flag system is that it prevents that person from booking online also, that way if someone owes us money, they cannot go online and book a reservation without our knowledge. It is an easy transfer from Campground Master to My Sites. When she spoke to him, they have made several transfers from previous users of Campground Master. We have the ability to send out mass emails, which we currently use MailChimp, but that is \$30/month, which would be included. The only thing that would cost extra would be the texting. We can also text individuals, we can text individuals which would include a pay now button so they could go ahead and go online and pay. We can send out a



mass text to just boaters, just campers, anyone who is coming into the park. For example, if there is an Amber Alert, we can send it out to everyone who is currently in this area. There is 24/7 support, live support is from 7am to 7 pm, there is email support that is available after hours. They respond to us within an hour. The software is encrypted with SSL certificate and the system is ran through Cloud Flare, which companies like NASDAQ use to prevent DDOS attacks. She knows that if end up doing this, we would like to get tablets for the employees. She thinks it would be a lot easier, for example, for campground hosts, they can go around and add electric charges into the system, not necessarily bill it out right then. Security can use them to see if someone is parked illegally, or if something was taken, they would have the information right there. You have control over employees and control what they are able to view and use within the system. It also has an audit report for staff usage so if she says that she is working from home over the weekend, I have recorded what I have viewed over the weekend, when I have been into, what was seen. She can audit trail if there was an issue that came up, who logged in, what came up, and what actions were taken.

- iii. Blankenship asked if it would take the place of our current reservation system to which Brown responded that this would be an all in one.
- iv. Wallace asked overall financially, it wouldn't cost any more or less to which Tippett responded that it would cost about \$800 for texting. Wallace commented like where it talks about the \$3 convenience fee that the guests are responsible for paying, let's say that someone wants to rent a pontoon boat to which Brown responded any reservation. Now any reservation that we currently have in the system, when they transfer it over, there would be no charge. Once we go live, the charges would apply. Wallace commented so for a daily, there would be a \$3 fee, he is just trying to think of the impact on the users to which Brown responded yes.
- v. Blankenship commented so if I go down there and there is a boat down there and I say I want to use it, it will cost me \$3 to which Brown responded yes. Ewing commented so it will cost me \$3 whether I rent it that day or I rented it 3 weeks ago to which Brown responded yes. Blankenship commented that he didn't reserve it, he just rented it to which Brown responded you would be renting it.
- vi. Ewing commented that the \$3 charge would only be if you advance reserved it to which Brown responded any reservation. Ewing commented so if anyone walks in and wants a site, you are going to have to go through this, if you are standing at the gatehouse or if they are



sitting at home, it is still going to be affected to which Brown responded yes.

- vii. Wallace commented that this is a little concerning to him. If it is for a big cabin reservation, it is not bad, but if you rent a Jon boat or rent a primitive campsite or something like that, it seems excessive at \$3. Ewing commented that \$3 doesn't come to us, it goes to My Sites to which Brown responded that is correct.
- viii. Blankenship asked how many reservations do we have in a year to which Brown responded that she doesn't know, but a lot. Blankenship commented 5,000-10,000 to which Tippet responded less than 5,000.
- ix. Ewing asked if we currently charge now for reservations to which Brown responded that currently we are charged 3% for reservations to which Ewing asked if we are just consuming that 3% to which Brown responded that originally, we thought we were reflecting that, but it isn't getting processed correctly. Ewing commented so currently we are consuming that. \$3 is a little steep.
- x. Blankenship commented so if there are 4,000, that means that is \$12,000 that they are going to get for taking reservations.
- xi. Wallace commented that he is not so much concerned about for a monthly or a seasonal camper as he is for the people who are making smaller transactions. Like let's say if you are putting fuel in your boat, that is a transaction to which Tippet responded that is not a reservation. Brown commented that is not a reservation, like if we sell ice or something like that, they are not paying \$3 for that sale, it is just per reservation. Ewing commented so that would just be for boating and camping to which Tippet responded boating, camping, and cabins.
- xii. Blankenship commented that the pavilions would go up \$3 then. Ewing asked if there was a way to pick and choose if it is an advanced reservation or if it is a daily, can we omit out of that \$3 to which Brown responded she could definitely look into that. Tippet commented probably not to which Ewing added that it is probably all or nothing.
- xiii. Richards commented that this is their business model. They are providing a pretty valuable service. Tippet commented that it also has a huge marketing base as well because it goes through MyRVs, and that is what quite a few travelers use. They go on MyRVs and we would come up for this area immediately.
- xiv. Wallace commented so the benefits for us would be what, it is more user friendly to which Brown responded that it is more user friendly, the marketing is included with this, the communication with customers is included with this. Wallace asked if the communication with QuickBooks was better to which Brown responded that she is not sure yet, that would



be her only hold up right now. She would have to find out how it is integrated and make sure it is done appropriately. Wallace commented so as far as using tablets and stuff like that, are we going to have communication with the fuel dock to which Tippet responded probably better than what we have right now. What we have right now, it is little, he put in a modem down there, but they are not getting good communication right now, but they are hoping to improve that with the tablets. They could then move the computer out if they have a tablet. We aren't sure right now who is going to be a computer and who is going to be a tablet. As far as a tablet goes for cleaning, she could be out cleaning and the tablet rings saying that cabin whatever just checked out and she doesn't have to come back to the office, there is no run back for the racks, they know that right then and there and then she can hit it as soon as she is done and send it right back to us. Security would have a huge advantage because he could log all of his activity and anything that happens, he can go right to them, he can hit B14 and know who they are and what they are.

- xv. Wallace commented that he guesses he is just thinking about the coverage that you have at the cabins, he doesn't get very good service out there, so it doesn't seem like they would work very well. Tippet commented that he doesn't know that. They have already put up a modem in the campground and now they are not sure which one they are going to go with, but they are going to put up aerials at the pit bathrooms that will pick it up so that you will have better signals. Sweet asked if that is what is on that tree that was cut down in the campground to which Tippet responded no that is just the Welsh's string of white lights. Wallace commented that is just some of his concerns right now. It seems like it has positives and some down sides. He would think that with people primitive camping and having to do reservations like that, we could do something like dropping the price like \$2/night or something like that, he just sees charging them, when it is only so much for camping for the night and stick them with another \$3. He does have a concern with the coverage, it is a nice feature, it is not any good if you can't actually use it.
- xvi. Trefz commented so the people who are making reservations for all of the holiday weekends all at the same time, are they paying that \$3 for each reservation to which Brown responded yes, she believes so.
- xvii. Wallace commented so instead of it being, if you wanted to rent it for the 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> weekend in May, would it be \$3 or would it probably be more to which Brown responded that she would have to get clarity on that. She doesn't know if that would be by site, for example if they were



- to make a holiday reservation on this site and another holiday reservation at a later time, or if they make all of their holiday reservations and pay for the year it is just \$3 for that reservation.
- xviii. Ewing asked on the contract if we do this, is it monthly, are we locked in for a year to which Tippett responded that he thinks that it is for the year. Ewing commented so we would be locked into the \$3 for a year. Blankenship commented that we wouldn't be locked in on the \$3, it would be everyone else. Ewing commented that we would be locked in, we couldn't get out of it, well we could probably get out of it with a disconnect fee, he is sure.
- xix. Wallace asked if they have something like sometimes, they have a sample that you can get into and actually see it and get a good feel of it to which Brown responded yes.
- xx. Brown commented that they have a reporting system as well. They have pie graphs, bar graphs, and stuff like that. Not only a comparison of monies, but also sales, where people are coming from, where people are from to kind of give us an idea of where we are getting our business.
- xxi. Trefz asked if we are currently under contract with Campground Master to which Tippett responded yes, we are under contract for a year so when we disconnect from them, we are going to lose some money. In the same token, that is why they are bringing it to them now is so that they have time to teach it to our employees.
- xxii. Wallace asked when is the current one up to which Tippett responded that Leisure Interactive is up in February and Campground Master is up shortly thereafter, somewhere around the turn of the fiscal year.
- xxiii. Wallace commented that it sounds like it has some real positives to it and the only negative that he can think of for right now is the convenience fee that they will have to pass on to users and then a little bit of concern about the ability to communicate in different areas of the park by tablet. He likes the idea that you can send out a text message, if we have a child missing in the campground or we have an emergency out on the lake. That's nice, but he doesn't feel like he is ready to vote on this until he knows more information.
- xxiv. Tippett asked what kind of information would they like to have, they will have it for next month. Wallace commented that he would like the Board to think about the convenience fees that are going to hit the users. Is the Board willing to pass that fee along to some people who are paying a small price to rent a jon boat or a primitive campsite or what if you get a horse camping site.
- xxv. Richards commented that one thing that he can see is for the park to reimburse it or for the park to pay it. What this is really doing is saving us



a lot of money so that we don't have to develop our own system, would we capable of doing this, or paying a proprietary thing that we would constantly have to update. We are paying for a service and passing that on to the end user. A lot of places do this, he doesn't think it is an unusual thing to do this. Buying tickets to an event online you are paying 33% more than the face value of the ticket for those charges. When you are talking about a \$12 charge and you are adding \$3 to it, it adds a significant amount to it. In the overall business of the park, he thinks it would be a good thing. He thinks that they are nitpicking the minority of the transactions in that regard. He thinks it would be a great thing, 24/7 reservations from their phone.

- xxvi. Blankenship commented that we already have that don't we to which Tippett responded yes, we do.
- xxvii. Sweet motioned to change the online reservation site to MySiteRV. Richards second. Sweet aye, Wallace no, Trefz no, Richards aye, Ewing no, Blankenship no. 2 ayes, 4 nays. Motion was not carried.
  - 1. Ewing's no vote was based on unanswered questions. Blankenship commented no until they find out about the integration. Richards clarified then they would entertain it to which Blankenship responded yes.
- xxviii. Wallace commented that he would like it on the next Board agenda. Richards commented that they would specifically like to know about the integration of Campground Master to this, the integration with QuickBooks, and if there could be any modification to the \$3 charge.
- xxix. Wallace commented that he is for a lot of this, but for a user who is paying, you know some people don't have a lot and they want to come out and spend a couple of days camping, but with a \$3 fee, maybe we could adjust our rates on that, maybe they would have a thought process about doing that.
- xxx. Tippett asked if he had a threshold on that to which Wallace commented maybe if it is less than \$25.
- xxxi. Ewing asked did they just raise the fees to which the response was yes and now we want to raise it another \$3 on top of all the fees. Richards commented that it is not all the fees, it is just the reservations. It is not raising the OHV sticker, it is not raising erosion fees. Ewing commented if you come out here and you rent a camp site, a cabin, if you rent a boat, if you come out here for the day to launch your boat, you have to use this site and it is \$3, on top of your launch fee. Now you are going to pay your launch fee, plus \$3 to use this site. Tippett commented that he doesn't think that it is on a launch fee or an annual. Ewing commented that is what he is asking. Tippett commented that they have talked to



them, went through a demo, had several meetings with them about this, it doesn't appear that if it is a service there won't be a fee, but if it is a reservation there will be. Ewing commented so, just say reservation, so if someone comes out to launch their boat for the day, they won't have to use MySite to which Tippet responded that we will use it when they come in. Ewing asked well then how are we going to get away from \$3 then if we are going to have to use MySite? Tippet commented that they will use this out in the gatehouse. Ewing commented then how are we going to get away from the \$3 if we put everything into this to talk to QuickBooks, every time you access this site, you are going to get dinged. Brown commented that is what she needs to verify, it is a transaction, but she needs to verify how they define a reservation. Ewing commented that he thinks that once they get that clarity, he is in favor of it. It sounds good if it will facilitate our needs and is user friendly. But if we have to enter everything into this and we get dinged for every transaction, that \$12,000 is going to turn into \$30,000 really quickly. If that is the case and it is just the reservation side, if it is just \$3 to make the reservation for the convenience, then he would still entertain it, but if it is \$3 for every transaction, well.

- xxxii. Brown commented that she knows that resale is not a part of that, but she will check if it is considered a service or more so like that to which Ewing responded thank you.
- xxxiii. Blankenship commented that is where it is coming into his thought, it is not a convenience fee if you are sitting at the gatehouse for something. You aren't asking for a convenience if you are doing it manually. Brown commented that it is not just online, it is also walk-in.

## 10. Old Business

- a. Discussion and Vote Policy Manual (Draft 15)
  - i. Tippet commented that he sent out Draft 15 to everybody to take a look at it. If you have anything.
  - ii. Wallace commented there are a couple of things that he has questions about. If you would go to 1.5, it says, "Reimbursable Expenses. Individual members of the Board shall be reimbursed for reasonable expenses incurred in attending meetings, conferences, or making trips on official business for the Park District when so authorized by the Board." We as Board members should not be compensated for expenses incurred for attending meetings. He doesn't have a problem with it saying, "Individual members of the Board shall be reimbursed for reasonable expenses incurred to attend seminars, conferences, or making trips," but attending meetings, he doesn't like that. They have meetings all of the time, but he doesn't want someone down the road saying we get



reimbursed for meetings. A lot of these things probably don't mean a lot to you, but that is all he would like to see changed is for expenses incurred to include seminars, conference, or making trips on official business. Like when we were members of the IAPD, maybe a couple of Board members might go to Chicago for a couple of nights to attend a seminar, he could see them being reimbursed for those expenses and all of that.

- iii. Blankenship commented that he doesn't think that is legal to receive compensation. Wallace commented that it would not directly be receiving compensation or whatever. Tippett commented that this has not been changed from the original draft from 2010. Wallace commented that was just a concern that he had because as Board members, they do not receive compensation.
- iv. Blankenship commented that he doesn't think that they can be compensated in any way to which Tippett responded certainly we could pay for your hotel and travel expense, you are not being compensated. Richards commented that it is reimbursement, not compensation.
- v. Wallace commented that at least doing that, maybe they could find out about attending other things. Richards suggested non-Clark County Park District meetings or something like that, or just take Board meetings out so that it can't be misconstrued.
- vi. Wallace commented and then if you go to 1.20. It says here that when they vote on anything, it says that they have to call roll. So, are they now going to do that? Sweet commented isn't that where they call Sweet aye, Blankenship aye..to which Wallace responded yes, but are they going to start doing that for the minutes? In there it says that they have to call the rolls and record the ayes and nays. He doesn't have a problem doing that.
- vii. Ewing commented they usually only roll call when it is dealing with money, finances, or contracts to which Wallace commented but in here it says on all issues that come before the Board.
- viii. Tippett suggested that they add on issues dealing with Finance to which Ewing commented well we also roll call on issues with contracts and stuff like that they roll call also. Blankenship commented that it still has to do with finance. Wallace commented because you have financial and binding agreements. To him, to be honest, it would be just as easy to do a roll call every time. The city council does a roll call unless you want to change this. Ewing suggested they just leave "roll" out and let it state a call vote and record all of the ayes and nays and then if they choose or want to do a roll call or not, it would be a decision at that time. They would still record all of the ayes and nay whether it is a roll call or not.



- ix. Wallace commented that you can put in there for issues coming before the Board, they should call for ayes and nays, except when the President request a roll call.
- x. Richards commented you could make that sentence for purpose of voting on issues that come before the Board on finance, the President shall call the roll and record the ayes and nays of the Commissioners. All others can be a simple vote. Is that what you call that, a simple up and down vote? He is not sure what the actual term for that is.
- xi. Wallace commented that he just wanted to point it out.
- xii. Ewing commented so they are changing that just to reflect financials to which Richards commented that if they are just approving agendas, to say all those in favor say aye, he thinks that is appropriate, they don't have to run around the table for all of that. So, if they come to the Board regarding finance. You could put another sentence in there after commissioners that all other issues voted on by voice vote.
- xiii. Wallace commented 1.23, Public Input. Here in A, it says that speakers may sign up on a provided sheet to speak, however it is not mandatory for people to sign the sheet to be able to speak. Do we have to ask a member of the public to state their name? Or should we for the purposes of the minutes to which Richards responded yes. Wallace commented that he would ask to put that the individual should state their name. A lot of times if the person is transcribing the minutes of the meeting, they don't know who that person is in the audience.
- xiv. Wallace commented on 1.31. It is about the tax levy, read that about when it is supposed to be done. We haven't done the tax levy yet. Tippet commented that they don't do it until they do the new budget. This year's has already been done. Brown commented that they usually have the tax levy approved in December. Wallace commented that it was approved in December, but when do we vote? Here it says it must be filed directly with the County Clerk no later than December. Brown commented that they usually file it after the Board Meeting in December. Wallace commented so that needs to have some change or something.
- xv. Tippet commented so it would be no later than the December Board Meeting and would be filed in December. Wallace commented that he doesn't know when the earliest file date is in December.
- xvi. Ewing asked if there was a State mandate that it has to be filed by a certain date to which Wallace responded he doesn't know. Ewing commented that he thought that they had to be filed by a certain date because he thinks they got in trouble for that before because they didn't have it filed on time. So, whatever the State of Illinois requires, it needs to reflect that. He knows that we were late on the budget, levy, or



something, but he knows that there was discussion about having to have it filed by that date.

- xvii. Wallace commented that he just wants to make sure, and he is not asking for a correction tonight, he would make a motion to approve that at some point with us making attention to that document and seeing it corrected if that is okay. He just wanted to point that out.
- xviii. Wallace commented that the other stuff seemed to be okay.
- xix. Wallace motioned to approve the policy manual as it has been presented to them this evening which is noted as draft #15, he would approve it as is with the Executive Director correcting the line bulleted with 1.31, 1.23, 1.20, and 1.05. Ewing second. 6 ayes, 0 nays. Motion carried.

#### **11. Executive Session**

- a. Wallace motioned to table item number 11, Executive Session, item number 12, Motion to Adjourn Executive Session, and item number 13, Discussion and Vote to Approve and Open or Close Executive Session Minutes. Ewing second. 6 ayes, 0 nays. Motion carried.

#### **12. Motion to Adjourn Executive Session**

- a. Tabled, see item 11.

#### **13. Discussion and Vote to Approve and Open or Close Executive Session Minutes**

- a. Tabled, see item 11.

#### **14. Committee Reports**

- a. Campers
  - i. None
- b. Lake Management
  - i. None
- c. Finance-11/15/21
  - i. Wallace commented that they had the Finance meeting the other night. There really wasn't too much that came out of it. At that point, they had \$1.25 million in the bank, that is our high mark, now we have written checks in the excess of \$200,000. They had a special meeting after that to approve the changes that they had for the budget. Also, he would make the Board aware that it came up during discussion there has been in Shelby County Illinois, there has been a finding by the Illinois Leaks, formally known as the Watchdogs, that there is county ground that is being leased, and it is their belief that this cannot be done by the County Board because that property is tax exempt. So, we began delving into this issue for what to do, or if we need to do anything for our tillable property as well as the leases for the property around the lake. Tippet has been involved in this, he has been doing some research since they found out about this. A form called PTax form 300. He went to the County Assessors office and asked for that form. They did have that form



there, but they have only used it for Religious organizations or whatever. Lisa Richey who is the Supervisor of Assessments is not there, but she will be back in next week, so he said he would be back in to talk to her about it then. No one is after us about this or anything, he just wants to make sure that they are doing everything right. That came up in our Finance committee meeting and if they have any questions as to what the issues are. It doesn't affect our baling because the public still has access to that, if they want to walk out there and take a picture of an eagle, they can do that. That is all out of finance.

- ii. Ewing commented that he attended the chamber breakfast meeting, and they have a booth that they are going to set up at the Indy Boat Show and he knows that they use to partner with the Chamber, they would advertise with us and we with them, because we can't pay, something Intergovernmental Agreement wise, we can't pay. He told her that he would talk to the Board and the Director to see if we wanted. They will advertise for us in their newsletter, but he didn't know if it was something where we would want to go with them, tag along to the Boat Show and put Mill Creek Park in too. Tippettt contacted Jennifer and he was told that they were not going to the Boat Show so that is why he didn't pursue it, so finding out that they are is news to him. Ewing commented that he told them that he would reach out and let the Board know. Tippettt commented that we did, but it was a couple of years ago. Wallace asked didn't you go to St. Louis to which Tippettt responded yes, Fowler went down to St. Louis to the Boat Show for three days. Last year they didn't have one due to COVID, so we would love to go this year. Wallace commented that you might look in our manual, he thinks that there is something about cosponsoring events, so there might be something in that. Ewing commented that he knows that they use to, he thinks that they advertised in the Chamber books for us, and we advertised in our books for them. They used to do something like that with them but there was something about the exchange of money. Tippettt commented that we could not be a part of the Chamber of Commerce if there is a fee for it. Ewing commented maybe that was it, he just wanted to mention it, if they want him to, he can talk to them about it more. Twon Smith is who he believes is running that now. He told her he would bring it up to you. Tippettt commented that when he checked into it, they weren't doing it to which Ewing commented that as of this morning, they are. Maybe something has changed, but he figured that maybe they would try to help out where we can.

d. Policy

- i. None



- e. Trails
  - i. None

**15. Adjourn**

- a. Ewing motioned to adjourn the meeting. Blankenship second. 6 ayes, 0 nays. Motion carried.
- b. Meeting was adjourned at 6:56 p.m.